



## COMMUNITY APPLICATION

The Harris Early Learning Center (HELC) is a state-of-the-art early learning facility that serves over 200 children from the ages of six weeks through K-4/5. The HELC was a previous project of the *Birmingham Urban Revitalization Partnership, Inc.* (a consortium of city government, business, and civic leaders), and is now owned by Auburn University. The HELC is accredited with the National Association for the Education of Young Children (NAEYC), which defines and enforces high standards of quality in childcare such as training, teacher qualifications, and teacher/child ratios. The HELC welcomes children from all backgrounds. The HELC will not discriminate against anyone on the basis of race, color, religion, national origin or disability.

*Spaces for children are reserved primarily for employees of sponsoring employers (see attached list of sponsors). Community spaces are offered on a limited basis when they are not needed immediately for an employee of a corporate sponsor.* Upon enrollment of a community applicant, there is no promise or guarantee, oral or written, that enrollment will be continued after the end of the current school year. We pledge to continue enrollment if at all possible.

If you are interested in applying for a space at the Harris Early Learning Center, please complete the information below and return it as soon as possible (see page two for instructions regarding *Application Submission*). There is a application fee of \$57.12 for the completion of the application process. Once both are received you will be added to the wait list. Completion of an application does not guarantee enrollment.

Date of Application \_\_\_\_\_

Preferred Starting Date \_\_\_\_\_

### CHILD'S INFORMATION

Child's Full Legal Name \_\_\_\_\_ Date of Birth or Expected Due Date \_\_\_\_\_  
Please check one:    Male    Female  
Please check one (optional):    American Indian    Asian    Black    Hispanic    White    other \_\_\_\_\_

### PARENT 1 (or GUARDIAN)

Mother's Name \_\_\_\_\_ Home Phone \_\_\_\_\_ Email Address (optional) \_\_\_\_\_  
Home Address \_\_\_\_\_ City \_\_\_\_\_ Zip code \_\_\_\_\_  
Employer/Occupation \_\_\_\_\_ Is employer a corporate sponsor (see page 2)?    Yes    No  
Work Address \_\_\_\_\_ City \_\_\_\_\_ Zip code \_\_\_\_\_ Work Phone \_\_\_\_\_

### PARENT 2 (or GUARDIAN)

Father's Name \_\_\_\_\_ Home Phone \_\_\_\_\_ Email Address (optional) \_\_\_\_\_  
Home Address \_\_\_\_\_ City \_\_\_\_\_ Zip code \_\_\_\_\_  
Employer/Occupation \_\_\_\_\_ Is employer a corporate sponsor (see page 2)?    Yes    No  
Work Address \_\_\_\_\_ City \_\_\_\_\_ Zip code \_\_\_\_\_ Work Phone \_\_\_\_\_

## **ADDITIONAL INFORMATION**

*Please share any additional information (i.e., special needs, family situations, or other circumstances) you would like us to consider:*

## **TOURS**

Join us for a tour! They are held monthly on the second Monday at 10:00 a.m. Because space is limited and due to necessary security precautions, please register in advance through the Tours section of our website.

FOR MORE INFORMATION, CALL (205) 252-5060

## **APPLICATION SUBMISSION**

### **Mail:**

1413 7th Ave North  
Birmingham, AL 35203  
Attn: Enrollment Specialist

### **Fax:**

205-252-6628  
Attn: Enrollment Specialist

### **Email:**

Mrs. Shadreeka Reynolds  
[SDR0043@auburn.edu](mailto:SDR0043@auburn.edu)

Parents will be notified if their child has been accepted. If a space is offered, you will have one week to accept or decline the position. The annual enrollment fee, security deposit, and annual supply fee will be due upon accepting a space. At that time an official start date will be determined (a minimum of one week after accepting the space). Prior to starting parents will need to make an appointment to receive an orientation and complete the necessary paperwork.