

Online Payment Link is Live!

Online payments are now available! The instructions on how to use the link as well as some additional tips are listed below.

- The link was emailed to you and is available on our website. You can also click here: <http://aub.ie/helctuition>
- Once you follow the link, you have the option to choose the tuition amount you need to pay and add it to your cart.
- If you split your payment into two payments (the 1st and the 15th), or your child received a scholarship, you will need to enter the amount you are paying in the “Other fees” box and add it to your cart.
- Your payment information will be sent directly to Auburn. Lesa Harris, Fiscal Manager, will receive a report and will apply the payment to your account. You will receive your receipt once the payment is applied to your account.
- Late fees will be added automatically to your account after the 15th.
- In order to pay any late tuition fees or late pick up fees, you will need to enter the amount into the box labeled “Late Fees”.
- If you know you have late fees added, be sure to check your balance using Procare when you clock your child in/out.

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HELC Website
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HELC Administrative Staff

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HELC Office Hours

7 A.M.—6 P.M.

Tips for Clocking in and using your Key Fob

Clocking In/Out using Procure

- **Gently** place your finger **flat** on the finger pad and wait for your child's name(s) to pop up on the screen. If you continue to have problems, let someone in the office know and we will assign you a code to use instead.
- When the name(s) pop up on the screen, be sure to press the child's name to clock them in/out. If you have more than one child you will have to press each name before clicking ok. Otherwise, both children will not be clocked in/out. This seems to happen frequently with siblings.

Using your Key Fob

- The doors to the Chicka Room have a built in safety feature that will not allow the door to open for 10 seconds if the doors are pulled on before being unlocked. If this happens, it is not that your key fob is not working; just wait 10 seconds and try your fob again.



October Parent Event

Each month, there is at least one opportunity for parents to obtain knowledge about general child development or particular subjects related to young children and their families. This month, a Parent Fair will be held in the Chicka Room on Monday, October 22nd from 4:30-6PM. Child Development Students from UAB will provide research-based information on various topics pertaining to young children and/or parenting. Please make plans to stop by when you pick up your child on the 22nd!



Song Ideas for Fall



Babies and children love listening to and engaging with songs and music, but it can be difficult for parents to think of different songs to sing with their children. Try using a familiar tune and changing the words. Because it is familiar, your child is more likely to engage and play along as you sing. Babies will usually respond by smiling, cooing, or clapping while older children may even try to learn the words with you!

The Spider in the Web

Tune: Farmer in the Dell

The spider in the web,
The spider in the web
Spin, spin, oh watch him spin,
The spider in the web.

The spider catches _____
The spider catches _____.
Spin, spin, oh watch him spin,
The spider in the web.



I Love Apples!

Tune: You are My Sunshine



I love red apples. I love red apples.
And I could eat them every day.
I love the sweet ones and I love the tart ones.
Please don't take my apples away.
I love green apples. I love green apples.
And I could eat them every day.
I love them sour, they give me power,
Apples keep the doctor away.
I love yellow apples. I love yellow apples.
And I could eat them every day.
I love them crunchy, I love them munchy,
Please don't take my apples away.

2018 Upcoming Events/Closings



October 22—*Parent Fair*

October 24—*Parent Representative Meeting*

November 12--*Veteran's Day, Center CLOSED*

November 20--*Center closes @ 6 pm*

November 21-23--*Thanksgiving Break, Center CLOSED*

