

HELC NEWS

VOLUME 23, ISSUE 7

MARCH 2018

Enrollment for the 2018-2019 School Year Begins!

Enrollment for the 2018-2019 School year is well under way! Spaces are currently being offered for the Toddler through 3 year old age groups.

The **Infant Lottery** will take place on **May 1st** and recipients of the 24 spaces will be notified directly as soon as possible. The remaining applicants will be notified that their name was not drawn for one of the spaces, but they will remain on the waiting list until a space becomes available.

In August, parents and children will meet the teachers for the new school year. Orientation Week will be August 13-17 when

new and returning parents meet by age groups to get information about the new school year and meet the teachers. Transition Week will be August 20-23 when children visit their new classrooms each morning.

The center will close Thursday, August 23rd at 12:30pm through Friday, the 24th, so our teachers can have meetings and prepare for the new year. This will serve as our Fall Staff Development Day. August 27th is the first day of 2018-2019 School Year.

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HELC Administrative Staff

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Parent Reminders

It looks like Spring is making an early appearance this year and the weather is getting warmer!

Please remember:

- * Send your child to school in **CLOSED** toe shoes with non-slip soles
- * Dress your child in appropriate clothes for the weather. Exchange your child's winter extra clothes for a set of spring clothes
- * Send a light jacket for cool mornings on the playground. We might see a few more cool days before summer!
- * Sunscreen forms are located at the front desk when you are ready to begin sending sunscreen for your child
- * **PLEASE** be consistent with the guidelines that are in place while your child is with his/her teacher and do not allow them to run in the hallways/classrooms and be sure your child stays with you at all times.
- * The March Parent Seminar is "Early literacy: It's more than ABC's" and will be Friday, March 16th from 12:30-1:30 in the Chicka Room.



HELC Office Hours

7 A.M.—6 P.M.



REMINDER
**HELC CLOSED March 30th for Parent Selected Staff
Appreciation Day**



Important Parent Representative Nomination Information

It's almost time to nominate and select representatives for various roles within the Parent Representative Group! Several of these roles are a great way to offer parents that may not be able to attend monthly meetings an opportunity to get more involved in parent-led activities at HELC. Please consider volunteering for one of the positions listed below for the 2018-2019 School Year.

Parent Rep Chair– Anne Michelle Barnett
Parent Rep Co-Chair
Parent Rep Secretary
Parent Rep Treasurer
Snack Coordinator
Christmas Toy Drive Coordinator– Wynne Speir
Art Auction Coordinator
Teacher Appreciation Week Coordinator
Community Service Coordinator

If you are interested in volunteering for a position, please let someone at the Front Desk know or you can contact Wynne Speir, wynne.speir@gmail.com

Thank you!

March Parent Rep Meeting is the 21st!

Reminders for Withdrawing Your Child

You may be making plans to withdraw your child in the coming months. The following are reminders based on information from page 11 in the Parent Handbook.

Tuition for a full month is due, even if you withdraw your child before the end of a month. Tuition is not prorated.

* Turn in at the front desk a 30-day written notice of withdrawal.

- * Tell your child's teachers about the withdrawal date.
- * Security deposits will be refunded if the 30-day written notice is given and there are no outstanding debts to the Center.



2018 Important Dates

March 16th– Parent Seminar

March 21– Parent Representative Meeting

March 30— Parent Selected Staff Appreciation Day– HELC CLOSED

April 16-20— Week of the Young Child

April 30—May 4—Annual Book fair

May 7-11— Teacher Appreciation Week

May 28—Memorial Day—HELC CLOSED

July 4—Independence Day—HELC CLOSED

